



Efficiency and Performance Sub (Finance) Committee

Date: WEDNESDAY, 12 OCTOBER 2016
Time: 1.45 pm
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Jeremy Mayhew (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Randall Anderson
Nigel Challis
Deputy Anthony Eskenzi
Alderman Peter Estlin
Deputy Jamie Ingham Clark
Deputy Alastair King
Ian Seaton
Deputy John Tomlinson
Philip Woodhouse

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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 6 July 2016.

For Decision
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.

For Information
(Pages 7 - 8)
5. **WORK PROGRAMME FOR FUTURE MEETINGS**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 6 July 2016.

For Decision
(Pages 11 - 12)
10. **DEPARTMENT OF THE BUILT ENVIRONMENT - SERVICE BASED REVIEW PROGRESS REPORT**
Report of the Director of the Built Environment.

For Information
(Pages 13 - 16)

11. **SERVICE BASED REVIEW MONITORING**
Joint report of the Town Clerk and Chamberlain.
For Information
(Pages 17 - 24)
12. **SERVICE BASED REVIEW - STRATEGIC ASSET MANAGEMENT**
Joint report of the Town Clerk, Chamberlain, Comptroller and City Solicitor and City Surveyor.
For Information
(Pages 25 - 34)
13. **SERVICE BASED REVIEW - SAVINGS TARGET**
Report of the Chamberlain.
For Information
(Pages 35 - 40)
14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**